

APPLICATION FOR STAFF

BACKGROUND INFORMATION			
1	Full organisation name:		
2	Vacancy closure deadline:		
3	Reason for vacancy opening:		
4	Department/division name:		
5	Full vacancy name:		
6	Immediate superior:		
7	Number of employees in the department:		
8	Classification group (manager, supervisor, activity owner):		
9	Are there any subordinates?		
10	Department's objectives:		
11	Employee's job functions (for the vacant position):	Principal:	
		Additional:	
12	What departments/functions does the position interact with the most during work?		
REQUIREMENTS FOR CANDIDATE			
13	Education (specifying area of expertise):		
14	Additional education/trainings:		
15	Level of PC and software knowledge:		

16	Languages and level of proficiency:		
17	Gender:		
18	Age:		
19	Children (if any):		
20	Registration (residence permit) in Tashkent:		
21	Driving license/experience:		
22	Acceptable contraindications:		
23	Knowledge and expertise:	Professional knowledge and skills:	
		Work experience:	
24	Personal traits:		
25	Salary rate (during/after probation period):		
26	Pay awards, bonuses:		
27	Anticipated development and training programmes/frequency:		
28	Working conditions:	Work schedule:	
		Special working conditions:	
29	Any essential advantages for work in your company?		
30	List companies where the potential jobseeker can work (at the vacant position):		